



University of South Alabama

Local Travel Log (Privately Owned Vehicle)

Traveler's Name _____

Work base _____

Date of Travel	Time of Travel	Specific Business Purpose	From (Street Address)*	To (Street Address)*	Round Trip (Y?N?)	Trip Mileage

to be completed, signed and attached to the University
Department Form

Total miles included in log**

I hereby certify the trip(s) listed above was/were for official University business:

Signature

location in lieu of street address (USA Campus,