

Skills Area	Graduate Student Self Assessment		Planning for Skills Acquisition	
	Needs assessment What skills do you need to progress towards your intended career?	Current strengths and weaknesses	Priorities?	What resources? How to obtain? Who to contact?
Discipline Specific Knowledge (coursework, qualifying exam, knowledge of literature)				
Writing Skills (dissertation, fellowship proposals, abstracts, manuscripts)				
Scientific Skills (techniques, experimental methods, critical thinking)				
Communication Skills (public speaking, general writing skills, mentoring discussions)				
Collaboration Skills (networking, teamwork)				
Management & Leadership Skills (setting goals, building teams, project management, personnel management, budgeting, problem solving)				
Time Management Skills (personal balance of priorities, professional balance of work priorities)				
Job Search Skills (CV/resume writing, cover letters, job interviews, job talks)				