

GUIDE TO DEVELOPMENT OF AN EDUCATOR'S PORTFOLIO

The rationale for development of an Educator's Portfolio is that it can be difficult to recognize contributions to the educational mission of the USA College of Medicine unless they are clearly documented. This is particularly important if teaching represents a significant portion of your academic effort and thus will be a significant factor in your application for promotion and/or tenure.

Before you start, you should note the following:

The Portfolio, if properly formatted and kept up to date, can be easily inserted into the "Request for Promotion and/or Tenure: Required Materials and Format".

These materials will be read by intelligent individuals, who are capable of reading between the lines. For example, 3

- d. **EXTRAMURAL SUPPORT RELATED TO MEDICAL EDUCATION:** List in chronological order all grants and contracts awarded to you as principal investigator for medical education or