

## Minutes

f. Academic Affairs Faculty List: The list of COE faculty that Academic Affairs refers to when determining the budget for travel, taxes, benefits and liabilities, etc. was distributed

g. Documentation from the ALSDE on the New Alabama High School Diploma was distributed as an information item.

h. College Committee Assignments: The 2013-2014 COE Committee assignments have been completed. Every faculty member will serve on a committee. Although assignments were made in consultation with department chairs and the Faculty Council, faculty should contact their respective chairs if they would like to be added to a committee or moved to a different committee.

2. TracDat Reporting: Has been completed for the COE.

3. Eduventures: On October 25, 2013 Eduventures consultants met with the COE associate deans, dept. chairs, program coordinators, and other faculty. A report of their findings and recommendations is forthcoming.

4. F&A Rates through 2017: The F&A rates remain the same through 2017.

5. Degree Works: Faculty have access to Degree Works now and students are scheduled to have access in January 2014, pending a revision.

9. NACE Salary Survey 2013: Tables and graphs were compiled that listed salaries sorted by disciplines, by various industries, and by degree and majors. Department chairs were challenged to think of ways the data could be used to attract and inform not only the COE majors about a much larger range of employment opportunities they have in addition to teaching in public schools, but also students in other disciplines across campus who may be interested in graduate education in the College.

10. Digital Measures: This program is used to generate a variety of reports as part of annual faculty reviews, an annual College report, periodic accreditation reviews, curriculum vitae, and specialized reports for granting agencies and foundations. With its wider adoption across campus by other colleges, it has become necessary to set a specific timeline for ensuring that information is accurate and up-to-date. To ensure faculty files are complete these dates have been established: March 1 of each year as part of the annual faculty evaluation, merit review, and college report; September 1 of each year for accreditation, program review, and college-wide assessment.

Other: Dr. Dodge and the LTE faculty are visiting classes to promote graduate programs to the students. He requested brochures to advertise the COE graduate programs along with program coordinators contact information. Dr. Kent will create a short recruitment presentation.

Meeting adjourned at 11:50 AM